

# COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

## Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

## Which Community Engagement Forum is this application to?

**Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).**

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	X
Western CEF	

# COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

## Section one: About your organisation

 x

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

### Q1.1 Organisation name

2434 (Church Fenton) Squadron, Royal Air Force Air Cadets
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### Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
2434 (Church Fenton) Squadron, Royal Air Force Air Cadets Church Fenton North Yorkshire LS24 9SE	
Telephone number one	Email address (if applicable)
07456028020	arnoldtj@btopenworld.com
Telephone number two	Web address (if applicable)
01937 530887 (Tues & Thurs, 7-9pm)	www.2434.org.uk

### Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Joanne	Arnold
Position or job title		
2434 Squadron ATC - Civilian Committee member		

### Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	x
Voluntary or community group	

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Other		Please describe	
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**When was your organisation set up?**

Day	5	Month	2	Year	1941
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**Q1.5 Reference or registration numbers**

Charity number	1160910
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

**Q1.6 Is your organisation VAT registered?**

Yes		No	x
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*Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.*

**Q1.7 Please list all other bodies that you have, or plan to apply to for funding**

Name of Body / Organisation	Funding Awarded/Requested*
Yorkshire Ambulance Service Charitable Fund	£412 (indicative)

\*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

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## Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

### Q2.1 What is the title of your application?

Assistance towards installation of a community defibrillator

### Q2.2 Please list the details of your application (500 words limit)

The Air Training Corps (ATC) is a British youth organisation. It is sponsored by the Ministry of Defence and the Royal Air Force, but it is not set up as a recruiting organisation. The ATC is also a registered charity. No. 2434 (Church Fenton) Squadron Air Training Corps is a proud member of this organisation and situated in the Tadcaster and Villages CEF area. The vast majority of cadets live in the SDC area.

The Air Training Corps is committed to providing skills for life, these include offering every cadet with the opportunity to learn essential life-saving skills. The first aid programme offered by the ATC is not only useful on cadet activities but also in day-to-day life and cadets can go on from basic life-saving skills to full first aid certificates.

The HeartStart programme from the British Heart Foundation concentrates on providing emergency life saving techniques. Every cadet will be taught the HeartStart course as part of the First Class Cadet training syllabus.

The aim of the course is to provide basic training in the following:

- assessing an unconscious patient,
- performing cardiopulmonary resuscitation (CPR),
- dealing with choking,
- serious bleeding,
- helping someone that may be having a heart attack,
- placing someone in the recovery position.

We would like to support the community by also installing a public access defibrillator at our site. The Squadron would then be wholly responsible for the upkeep and ongoing maintenance of the equipment along with the provision of training/familiarisation for volunteers and cadets.

We do not believe there is a defibrillator accessible to the public in the near area (the nearest being in Hambleton).

It is with this in mind that we ask if it would be possible for CEF to assist financially in the purchase of a community defibrillator to be sited at 2434 ATC squadron.

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**Q2.3 Is there a specific date your applications needed to be funded by?**

No

**Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)**

Which objective?	How will you achieve this?
<b>Community safety, health and well-being</b>	<p>Support the community by providing and maintaining a public access defibrillator.</p> <p>First responder training of cadets and adult volunteers.</p> <p>Support young people to take a more active role in civic society.</p>
<b>Community, Leisure, culture and education</b>	<p>Support the ongoing development of groups, organisations and activities that address the need of residents across the CEF area</p> <p>Promote the benefits and impact the work of volunteers achieves across our CEF area</p> <p>Encourage more opportunities for social and cultural activity, particularly for teenagers.</p>

**Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)**

Sudden Cardiac failure is the biggest cause of premature death in the UK. Over 30,000 people suffer cardiac arrests outside of hospital in the UK every year.

- Chances of patient survival are dramatically increased if a defibrillator can shock the heart quickly, while an ambulance is on route. The quicker this treatment can be given the high chance of survival.
- Chance of survival from sudden cardiac failure - decreases 7-10% per minute. Fast access defibrillation is the best possible chance of saving lives.

The nearest public access defibrillator is several miles away and the squadron can maintain this resource for the Church Fenton and Ulleskelf communities to access and possibly also provide trained first responders whilst on site.

The vast majority of cadets and staff are residents of and attend schools in the SDC area.

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### Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Assistance towards installation of a community defibrillator	£999
<b>Total Cost</b>	

### Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	x	No	
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If yes, where will you get the other funding from and has this been secured?

<p>Yorkshire Ambulance Service Charitable Fund has been requested to fund £412</p> <p>This covers the remaining cost of the unit</p> <p>Training and up keep costs will be met from squadron resources</p>
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# **COMMUNITY ENGAGEMENT FORUM APPLICATION FORM**

## **Data Protection**

We will use the information you give us during assessment and during the life of your grant (if awarded) to administer and analyse grants and for research purposes. We may give copies of all or some of this information to individuals and organisations we consult when assessing applications, administering the programme, monitoring grants and evaluating funding processes and to comply with legislation. These organisations may include accountants, external evaluators and other organisations or groups involved in delivering the programme.

We may share information with organisations and individuals with a legitimate interest in CEF applications and grants or specific funding programmes. Contact details of successful applicants may be passed on to Selby District Council and elected members for the purposes of informing them of the applicant's success. We have a duty to protect public funds and for that reason we may also share information with other government departments, organisations providing matched funding or for the prevention and detection of crime.

If you provide false or inaccurate information in your application or at any point in the life of any funding we award you and fraud is identified, we will provide details to fraud prevention agencies to prevent fraud and money laundering. If you are a company this will include the names of the Company Directors at the time of the fraud. You must undertake to inform all Directors, Trustees and Committee members of this notice.

## **Freedom of Information Act**

The Freedom of Information Act 2000 gives members of the public the right to request any information that we hold. This includes information received from third parties, such as, although not limited to grant applicants, grant holders, contractors and people making a complaint.

If information is requested under the Freedom of Information Act we will release it, subject to exemptions; although we may choose to consult with you first. If you think that information you are providing may be exempt from release if requested, you should let us know when you apply.

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### Declaration

Name of the organisation

2434 (Church Fenton) Squadron Air Training Corps

Tick this box to confirm that you are authorised by your organisation to send this application to us and that you understand our obligations under the Data Protection Act 1998 and Freedom of Information Act 2000.

Title	Forenames (in full)	Surname	
Mrs	Joanne	Arnold	
Position or job title			
2434 Squadron ATC - Civilian Committee member			
Position in organisation			
Fund raising committee manager			
Home address (including postcode)			
1 Rectory Close Bolton Percy York YO237AX			
Date	27 April 2018	Signed	Joanne Arnold

### Q3.1 Your organisation's bank account

All organisations that receive a grant from us must have a UK-based bank or building society account in the name of their organisation.

Please confirm that you meet this requirement

Yes	<input checked="" type="checkbox"/>	No	
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If your application is approved, we will ask you to provide your bank details for payment.